



BUDGET ADVISORY COUNCIL 2020-2021

PURPOSE:

1. The Budget Advisory Council shall advise the President and the Executive Cabinet on matters relating to the college budget, including budget planning and development, in alignment with the college mission and strategic goals.
2. The Budget Advisory Council shall evaluate funding models and provide comprehensive recommendations on budget adjustments and mitigations.
3. The Budget Advisory Council shall review and inform the respective college constituency about college budget policies, procedures, and priorities.

MEMBERSHIP:

The Budget Advisory Council shall consist of the following (10) voting members:

- Faculty Senate representative
- HCEA representative
- WPEA representative
- Professional/Exempt Employee representative
- Academic Affairs Division representative
- Administrative Services Division representative
- Institutional Advancement Division representative
- Student Services Division representative
- President's Unit (inclusive of ITS & HR) representative
- ASHC Student representative

The Budget Advisory Council shall consist of the following (3) non-voting ex-officio members:

- Director of Budget and Grants (non-voting ex-officio)
- Director of Instructional Budget (non-voting ex-officio)
- Director of Institutional Research (Ex-officio non-voting)

The Vice President for Administration shall serve as Chair of the Budget Advisory Council, with voting rights only to break a tie. In addition, the Vice President for Administration may designate a non-voting member to serve as secretary/recorder for the Council meetings.

MEETINGS:

- First meeting of the Council for the FY2020-21 planning shall take place during the first week of June 2020. Future meeting schedule shall be agreed and voted upon during this first meeting.
- All meetings requiring a vote will be conducted in the presence of a quorum, where at least five (5) voting members and the Chair are in attendance.
- Decorum, civility, and courtesy will be required of all members during the Council meetings.
- The Council will adopt other bylaws and matters, relating to the work of the Council, in future meetings.